

Minutes
Board of Supervisors
Work Session
January 5, 2016

Members Present: Johnny Woodward, Chairman At-Large
D. Keith Guzy, Jr., District 1
David Wiatrowski, District 2
Mark Stroupe, District 3
Larry Foltz, District 4
Dorothy Pendley, District 5

Staff Present: Amity Moler, County Administrator
Regina Miller, Assistant to the County Administrator
Nathan Miller, County Attorney

Call to Order:

Chairman Johnny Woodward called to order the work session of the Page County Board of Supervisors on January 5, 2016, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray. Chairman Woodward said that the FY 2015 Audit Report would be taken off the agenda and placed on the next available agenda.

Organizational Matters

Election of Vice Chair:

Chairman Woodward stated that according to the Board's Rules of Procedure, the Board selects one of its members to serve as Vice Chair for a one year term. Any nominee may decline to serve or may resign from the position. The representative is in ascending sequential order by District. In 2015, the Vice Chair was Supervisor Guzy (District 1). If the Board continues to follow ascending sequential order then the next Vice Chair would be Supervisor Wiatrowski (District 2).

Motion: Supervisor Pendley moved to nominate David Wiatrowski to serve as Vice Chair of the Board of Supervisors for 2016. Supervisor Guzy seconded and the motion carried by a vote of 6-0. Aye: Woodward, Guzy, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None.

Adoption of the Rules of Procedure:

EXHIBIT A

Chairman Woodward said the Rules of Procedure is to control the internal affairs of the Board of Supervisors. They govern the way the Board functions, outlines the roles and responsibilities of its officers. The Rules of Procedure are revised as needed.

Supervisor Guzy suggested that a law enforcement officer attend every meeting for safety, and it be added to the Rules of Procedure.

Motion: Supervisor Guzy moved to adopt the Board of Supervisors Rules of Procedure for 2016, with the addition that the Sheriff's Department to provide a law enforcement officer at every meeting. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Guzy, Wiatrowski, Stroupe, Foltz, Pendley, Woodward. Nay: None.

Designation of Dates, Times, and Locations of Meetings for 2016:

The Board previously designated that monthly work sessions will be held on the first Tuesday of each month, beginning at 7:00 p.m. in the Board of Supervisors Room and the regular meeting will be held on the third Tuesday of each month, beginning at 7:00 p.m. and will be rotated between Luray, Stanley and Shenandoah.

Supervisor Guzy asked if the statement "meetings may be cancelled, as needed" can be added to the meeting schedule, for the public's benefit. County Attorney Miller felt that it was a good idea.

Supervisor Guzy then suggested that a meeting be held in Rileyville, in addition to holding one meeting each in Stanley and Shenandoah and the remainder of the meetings be held in the Board of Supervisors Room at the Government Center.

Motion: Supervisor Guzy moved to approve the 2016 Board meeting schedule with the Board of Supervisors meeting at three offsite locations; Rileyville (Springfield Elementary School), Stanley (Stanley Elementary School) and Shenandoah (Shenandoah Elementary School) and adding that meetings may be cancelled at the discretion of Chair and County Administrator, as necessary. Supervisor Wiatrowski seconded and the motion carried by a vote of 6-0. Aye: Wiatrowski, Stroupe, Foltz, Pendley, Woodward, Guzy. Nay: None.

Work Session

Update from the Chamber of Commerce:

John Shaffer, Chairman of Tourism Council, Chamber of Commerce, thanked the Board for the Transit Occupancy Tax funds, which provided the Chamber with adequate funds for marketing. Mr. Shaffer explained the different forms of advertisement the Chamber has been using to reach everybody in the target audience. He reviewed the PowerPoint presentation which showed the different forms of advertisement from the internet site to television and radio sound bites. Mr. Shaffer also provided seasonal print ads. He finished by stating that the Chamber is more than tourism. Retail is also a concern as well as individual business owners and bringing more economic development into the County.

Invocation and Pledge of Allegiance:

Chairman Woodward reminded the Board that the Invocation, when given at the regular meetings is rotated by District. Supervisor Wiatrowski he said will be the next district to perform the Invocation. He went on to say that he has been asked about giving the Invocation and Pledge at all meetings.

Motion: Supervisor Stroupe moved to add the Pledge of Allegiance and Invocation to every session of the Board. Supervisor Wiatrowski seconded and the motion carried by a vote of 6-0. Aye: Stroupe, Foltz, Pendley, Woodward, Guzy, Wiatrowski. Nay: None.

Closed Session: 7:48 p.m.

Supervisor Wiatrowski moved that the Page County Board of Supervisors convene in closed session under the Virginia Freedom of Information Act to discuss personnel matters relating to the assignment and promotion of a County employee and the salary of a Constitutional Officer and employees, pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia. Supervisor Guzy seconded and the motion carried by a vote of 6-0. Aye: Foltz, Pendley, Woodward, Guzy, Wiatrowski, Stroupe. Nay: None.

Exit Closed Session: 9:19 p.m.

Motion: Supervisor Wiatrowski moved that the closed meeting be adjourned and the Page County Board of Supervisors reconvene in open session. Supervisor Guzy seconded and the motion carried by a vote of 6-0. Aye: Woodward, Guzy, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None.

Certification of Closed Meeting:

To the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711(A) of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.

<u>Roll Call Vote:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
D. Keith Guzy, Jr.	X			
David Wiatrowski	X			
Mark Stroupe	X			
Larry Foltz	X			
Dorothy Pendley	X			
Johnny Woodward	X			

No action was taken as a result of Closed Session.

Adjourn: 9:40 p.m.

With no further business, Chairman Woodward adjourned the meeting.


Johnny Woodward, Chairman


Amity Moler, Clerk